



REQUEST FOR STATEMENT OF QUALIFICATIONS

July 29, 2020

The California Earthquake Authority (CEA) is seeking a statement of qualifications from qualified, California-licensed insurance producers to provide consulting and insurance brokerage services for the CEA'S current and future employee benefit and welfare plans.

We would like these benefits to encompass group medical (including prescription coverage), dental, vision, life, accidental death and dismemberment, and short- and long-term disability, along with other related employee welfare and benefit programs. CEA is seeking firms or agents with demonstrated experience in servicing group plans of up to 100 enrollees.

About Us:

CEA is a publicly managed, privately funded insurance organization, whose mission is to provide residential insurance coverage to Californians and is the appointed Administrator of the California Wildfire Fund. (Please see www.EarthquakeAuthority.com for more information.)

Statements must include:

- a) An overview of the account team that would be assigned to **CEA**. For each member of the team, please provide highlights outlining qualifications and experience. Please also provide a summary of roles and distribution of responsibilities.
- b) Contact names and phone numbers of 3 current customers as references.
- c) Describe your use of technology to support online employee services and education, and how it could integrate with CEA's HRMS system, Dayforce by Ceridian.
- d) A summary of cyber security and customer data protection system and policies
- e) An attestation that you meet all or materially all of the minimum qualifications, including sufficient and consistent qualified, available staffing resources to provide timely, technical expertise for CEA's Employee Benefit broker/consulting service, and a CA business license.

Due Dates and Format:

If you have questions or need clarification, please contact CEA by email at TKletzman@calquake.com. CEA will post all responses by 8/5/20. Statement of qualifications must be emailed, as an attachment in PDF format, to TKletzman@calquake.com, by 8/12/20. We anticipate announcing the successful proposer on approximately 8/31/20. This proposer will be awarded an opportunity to negotiate a contract to provide services and products to CEA. (Please note that all of the above due dates are subject to modification by CEA.)

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EarthquakeAuthority.com



Confidentiality:

Should a proposal contain confidential proprietary information, a statement to that effect must be included in the cover letter, and every page containing confidential proprietary information must be so designated on the upper right-hand corner. The CEA will use reasonable efforts to protect the marked pages from public disclosure, except to the extent provided in any resulting contract and to the extent required by law. The CEA makes no representations or warranties that its efforts will be successful. Proposers are reminded that many of the CEA's records may be subject to public disclosure.

** Please note that no proposal can be considered confidential and proprietary in its entirety.